



भारत सरकार/ Govt. of India  
वित्त मंत्रालय, राजस्व विभाग  
Ministry of Finance, Department of Revenue  
वस्तु एवं सेवाकर एवं सीमा शुल्क, मुख्य आयुक्त का कार्यालय  
Office of the Chief Commissioner, Goods and Services  
Tax & Customs, Guwahati Zone  
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C.No.I(17)9/CCO/GHY/Initiatives/2019/

1361-71

Dated: 19/08/2019

**CIRCULAR**

**Subject: Ban on the use of Single Use Plastics in offices- regarding**

One Million Plastic bottles are used every Minute. That's 5500 in the literal blink of an eye. Many end up in the oceans, polluting the water and harming sea life. This Plastic pollution also exposes us to carcinogens, immune system suppression and developmental problems in children.

Single Use Plastics, also called disposable plastics, include bottles, straws, cups, cutlery etc. With half of the annual plastic production being in this category, they are leading to a "Trash Crises" in India.

The Prime Minister also, in his Independence Day speech has outlined his vision for eliminating "Single Use Plastics" from the country.

On this background, The Chief Commissioner has instructed to ban the usage of Single Use Plastics from all the formations, with immediate effect.

Also please find enclosed letter from ministry vide F.No.C30013/35/2018-Ad.IVA dated 11.07.2018 on the above subject.

All offices under the administrative control of your charge shall phase out the use of single use plastic items and make alternative arrangements for safe drinking water that does not lead to generation of plastic waste. Sufficient Water dispensers or Coolers must be ensured at every formation. Any related purchase or repairing work must be completed on an urgent basis. Multi use water bottles and cutlery made of alternative materials like Copper, ceramic, steel, glass, etc. can also be used.


You may explore holding sensitisation sessions in offices, also motivating the officers to avoid the use of such plastics in their households as well. Signboards, such as "Single Use Plastic Free Zones" may also be considered to be installed at various locations in the office premises.

The Commissionerates are instructed to submit a report on the action taken to this office by 30<sup>th</sup> August, 2019 without fail. All concerned are directed to comply with these instructions in letter and spirit.

Encl: As stated above

Copy to:-

1. All Pr. Commissioners/Commissioners, Guwahati Zone
2. Supdt(Systems) for uploading it on the departmental website

  
Dinesh Kumar Fuldiya  
(Assistant Commissioner)

**Circular**

F.No. C-30013/35/2018-Ad.IVA  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Indirect Taxes & Customs

5th Floor, HUDCO Vishala Building,  
Bhikaji Cama Place, New Delhi  
Dated, the 11<sup>th</sup> July, 2018

To

All Pr. Chief Commissioners/Chief Commissioner,  
Central Tax & Central Excise,  
All Pr. Chief Commissioners/Chief Commissioners of Customs,  
All Principal Directors General /Directors General of CBIC,  
All Joint Secretaries/Commissioners, CBIC.

Subject:- **Ban on use of single-use plastic items in Government Offices- regarding.**

Sir/Madam,

As you are aware, India was the global host for “**World Environment Day (WED)-2018**” which was celebrated on 05.06.2018. The theme of WED-2018 - “**Beat Plastic Pollution**” - calls upon Governments, industries, communities and individuals to come together and explore sustainable alternatives and reducing the production and excessive use of single-use plastic. The aim of Government of India is to make all offices single-use plastic-free in the ensuing two months. On this background, Board has decided to ban single-use plastic items in all offices/sub ordinate offices of CBIC.

2. All offices/subordinate offices of CBIC shall dispense with the use of single-use plastic items in Government offices and make alternative arrangements for safe drinking water that does not result in generation of plastic waste. Only multi-use water bottles will be allowed in Government offices. Water bottles of alternative materials like glass, steel, aluminum, etc. can be used.

3. All officers under the administrative control of your charge may be urged to phase out the use of single-use plastic items in their offices. An example set by us will have a huge impact across the country. You may explore holding sensitization session in offices to highlight the impact of use of single-use plastic items on environment.

4. **The ban shall come into force with immediate effect.** All concerned are directed to comply with these instructions in letter and spirit.

Yours faithfully,

  
(B. Ginkhan Mang)

Under Secretary to the Govt. of India  
Tel. No. 011-26162673

Copy to: The DG (Systems & Data Management), New Delhi with the request to kindly upload the circular on the Website of CBIC immediately.

  
(B. Ginkhan Mang)

Under Secretary to the Govt. of India