



GOVERNMENT OF INDIA
OFFICE OF THE ASSISTANT COMMISSIONER
CUSTOMS DIVISION: DHUBRI: ASSAM
(169 Dakshina Bhawan, P. O. & Dist- Dhubri, Assam, Pin-783301)
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C. NO. II (39)/3/Misc/Veh/PRO/Cus/DB/07

Dated: 05/08/2016

NOTICE INVITING QUOTATION

Sealed Quotations are invited from reputed and eligible contractors engaged in the renting of vehicle / motor cab services for engagement of one light Motor Vehicle preferably 'Mahindra Bolero' (not older than 2 to 3 years) in the office the Superintendent of Customs, C.P.F. North Salmara under the Customs Division, Dhubri for the period up to 31-03-17 from the date of acceptance of the Quotation. The tender notice along with nature of services to be provided and the terms and conditions can be obtained from the O/o the Assistant Commissioner, Customs Division, Dhubri on all working days during office hours from 10:00 A.M to 3:45 P.M or can be downloaded from the official website <http://cencusner.gov.in>

The quotations (in sealed cover) mentioning the rent to be charged per month as per terms and condition of this notice, should be submitted in the O/o the Assistant Commissioner, Customs Division, Dhubri on or before **19.08.2016** and the same will be opened on the same day at 04:00 P.M.

The vehicle should be placed immediately on acceptance of the quotation.

The Asstt. Commissioner reserves the right to accept or reject any or all the quotations without assigning any reasons.

(S. K. DUTTA)
Assistant Commissioner
Customs Division, Dhubri

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Copy to:-

1. The Commissioner of Customs (Prev.) NER, 110, M.G. Road, Shillong.
2. The Addl. Commissioner, O/O the Commissioner of Customs (Prev.) NER, 110, M.G. Road, Shillong, for information. He is requested to kindly direct the Superintendent (System) Customs (Prev.) NER, 110, M.G. Road, Shillong to publish the Tender Notice in the Hqr's website for wider circulation.
3. The Deputy Commissioner, Customs (Pre), NER, Shillong. This has a reference to his letter C.NO.II (35)01/Admn/CUS/HQR/Hir. Veh/SH/2015 dated 22.06.2016.
4. Notice Board, Customs Division, Dhubri.
5. Notice Board, Central Excise Division, Dhubri.
6. Notice Board, Railway Station, Dhubri.
7. Notice Board, Main Post Office, Dhubri.

(S. K. DUTTA)
Assistant Commissioner
Customs Division, Dhubri

TERMS AND CONDITIONS

The tenderer should have a registered and well established Taxi agency/Firm having latest models of cars for hiring. List of vehicles owned by the tenderer and the details of the vehicle to be provided to this office must be attached along with the tender documents.

1. The Vehicle should not be older than 2-3 years. The vehicles will be kept in neat and clean and in perfect running condition with shining body and clean interior with good upholstery.
2. In case the condition of vehicle is not found to be satisfactory, it will be returned for immediate replacement. In case no replacement is provided on time, the department would have a right to hire a vehicle from the market and the additional cost incurred by the department shall be borne by the Cab operator.
3. The firm would ensure that the drivers employed have valid driving Licence. The vehicle should be registered with concerned authority of Central/State Govt. The Cab operator shall provide a certificate to this effect. The driver of the vehicle provided must follow traffic Rules and other regulations prescribed by the Govt. from time to time.
4. The agency/firm should have adequate number of telephones for contact round the clock. The driver shall observe all the etiquette and protocol while performing the duty and shall be neatly dressed, should wear proper uniform & must carry a mobile phone in working condition; no separate payment shall be made by the department.
5. The rates are to be quoted both for hiring on daily basis (4 hrs/40Kms., 8 hrs. /80 Kms., 10 hrs./100Kms. and 12 hrs./102 Kms.) and for hiring on monthly basis.
6. Within the above mentioned categories, the rates have to be quoted separately in kilometres and hours both. It shall be the sole prerogative of the competent authority to choose any one rate slab or a combination of rates slabs in case of vehicle being hired on daily hiring charge basis.
7. The rates quoted should be exclusive of Service Tax.
8. The Assistant Commissioner, Customs Division, Dhubri reserves the right to reject all or any of the offers.
9. The billing will be done on monthly basis; bills preferably typed and in triplicate, in connection with service shall be submitted to the office of the Asstt. /Deputy Commissioner, Customs Division, Dhubri in the 1st week of the following month.
10. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and log book shall be submitted to the concerned officer in the office of the Asstt. Commissioner, Customs Division, Dhubri regularly for scrutiny.
11. Once the hiring of cars commences from a particular operator, the car and the driver should not be changed unless requested by the office of the Asstt. /Deputy Commissioner, Customs Division, Dhubri. The vehicle must be available at any time of any day as desired by the officers considered.
12. On awarding the contract, the contractor has to furnish to the office of the Asstt. Commissioner, Customs Division, Dhubri, the certified copies of RC books and the comprehensive insurance policies.
13. The office of the Asstt./ Deputy Commissioner, Customs Division, Dhubri shall be liable to pay the hiring charges only. Contract charges including monthly charges of the driver, repair and maintenance of vehicle, insurance, petrol/diesel oil and any other incidental expenses shall have to borne by the service provider.
14. The running of the vehicle is 2000 Km per month but it may happen that the vehicle had to run more than 2000 Km in a particular month, the extra mileage shall be adjusted in the next month to be kept within the limit of 2000 Km per month on an average and no extra charge will be paid till the average of $2000 \times 12 = 24,000$ Km is exhausted. An additional charge of Rs 4.50 per Km will be paid at the fag end of the financial year 2012-13 if the adjustment up to 24,000 Km gets exhausted, that is, after completion of the run of 24,000 Km. in a year.
15. In case of breakdown of the vehicle during official duty, it shall be the responsibility of the firm to provide a substitute vehicle immediately. In case the vehicle does not report on time/does

