



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE ASSISTANT COMMISSIONER (AUDIT)  
CENTRAL GOODS & SERVICE TAX  
SHILLONG CIRCLE  
RAP'S MANSION, M.G. ROAD, SHILLONG-793001

C.No.I(16)Audit/2/Shillong Circle/2015

Dated: 07.03.2019

**NOTICE FOR INVITING TENDERS FOR HIRING OF HOUSE KEEPING STAFF FOR SHILLONG AUDIT CIRCLE, SHILLONG FOR THE YEAR 2019-20**

For and on behalf of President of India, **sealed** Tenders are invited for the hiring of 2(two) Nos. of House Keeping Staff for **the Shillong Audit Circle located at Rap's Mansion, 3<sup>rd</sup> Floor, M. G. Road, Shillong for the year 2019-20** on contract basis and the period of contract shall be for a period of one financial year. The terms & conditions are enclosed as **Annexure-"A"** and details of works to be performed by the housekeeping staffs enclosed as **Annexure-"A"(Part).Annexure -"B"& Annexure- "C"** are format for the **Technical Bids** and **Financial Bids** respectively. The Tender Notice can be downloaded from the website [www.cbec.gov.in](http://www.cbec.gov.in), [www.cexcusner.gov.in](http://www.cexcusner.gov.in) or [www.audit-cencustax-guwahati.gov.in](http://www.audit-cencustax-guwahati.gov.in).

The tenders should be submitted in **two sealed covers**. The first sealed cover should be super scribed with **"Technical Bid"** and should contain information as sought in **Annexure 'B'** of the tender document. The second sealed cover super scribed with **"Financial Bid"** and should contain information sought in **Annexure 'C'** of the tender document. Both the sealed covers should be placed in a main **sealed** envelope superscripted **"Tender for providing Housekeeping to the O/o of the Assistant Commissioner, Shillong Audit Circle, Shillong"** and should be addressed to The Assistant Commissioner, Shillong Audit Circle, Rap's Mansion, 3<sup>rd</sup> Floor, M. G. Road, Shillong. **The last date for receipt of Tender is 29.03.2019 up to 1200 hrs. Tenders shall be opened on 29.03.2019 at 1500 hrs.** The tenders/quotations received **incomplete and/or not properly sealed or filed after the due date and time** shall be summarily rejected. The parties who wish to be present at the time of opening of Tender/Quotation may represent themselves or authorize their representatives with an authority letter. The Assistant Commissioner, Shillong Audit Circle, Shillong reserves the right to accept or reject any or all tenders without assigning any reasons.

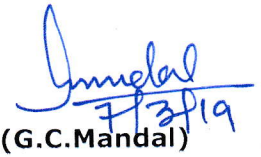
  
(G.C. Mandal)

Assistant Commissioner

C.No.I(16)Audit/2/Shillong Circle/2015

Dated: 07.03.2018

- 1) Copy to the System Officer, Audit Commissionerate, Guwahati for posting the said Tender Notice on the Departmental website immediately. He should also ensure posting of the tender in the CBEC website.
- 2) Notice Boards at Central Excise & Service Tax Building, Rap's Mansion, Customs House and Central Excise & Service Tax Hqrs Office, Morello Compound, all situated at M. G. Road, Shillong-793001.
- 3) Copy to the system Officer, Chief Commissioner Office, 3<sup>rd</sup> Floor, Crescen's Building, M. G. Road, Shillong with a request for posting the said Tender Notice on the Departmental website.



(G.C.Mandal)

**Assistant Commissioner**  
**Shillong Audit Circle**