

**ALL INDIA ASSOCIATION OF CENTRAL EXCISE GAZETTED  
EXECUTIVE OFFICERS: GUWAHATI ZONE**

( Recognised vide CBEC letter F.No B.12017/10/2012-Ad.IVA dated 25.02.13)

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**MINUTES OF THE GENERAL BODY MEETING**

Dated Guwahati, the 6<sup>th</sup> January, 2020

A General Body Meeting was called by the Ad-hoc Central Committee of the Guwahati Zone of the Association on 21/12/2019 at 10.30 Hrs at GST Bhawan, Kedar Road, Fancy Bazar, Guwahati-781001 to transact the following agenda :-

- 1) Welcome Address by Shri Kailash Barman, General Secretary, AIACEGEO, Ad-hoc body, Guwahati.
- 2) Secretarial Report by the General Secretary.
- 3) Report and Resolutions of delegates from all Commissionerates under Guwahati Zone.
- 4) LUNCH BREAK
- 5) Grievances (if Any) of respected members present
- 6) Selection/Election of Office Bearers of the New Central Committee of AIACEGEO of Guwahati Zone.
- 7) Adoption of Draft Constitution of AIACEGEO, Guwahati Zone
- 8) President's Address.
- 9) Vote of Thanks

At the very outset, Shri Kailash Barman, General Secretary of the ad-hoc body expressed his thanks to the delegates for being present in the meeting. Thereafter, he read his secretarial report and briefed the members about the necessity to form the ad-hoc body on 26.07.2019 at Guwahati in view of the establishment of Chief Commissioner's office at Guwahati with the consent of all sub-zones except Shillong. The members stationed at Guwahati, Aizawl, Imphal, Itanagar, Dimapur, Agartala, Dibrugarh were consulted and thereafter an ad-hoc body was formed on 26/07/2019 at Guwahati with the sole aim to form a full-fledged Zonal Committee at Guwahati. Having this objective in mind, it is but natural that a General Body meeting for all the members should be called and thus the need for the meeting on 21/12/2019.

During the meeting, all the delegates coming from different parts of north eastern region ventilated their grievances and it was unanimously decided that the new Central Committee for the Zone will cater to the needs of the members. Delegates from Dibrugarh and Dimapur expressed some reservations about the existing transfer policy on the ground that station tenure have been enhanced to 4 years instead of 2 years for representation cases also. In earlier transfer policy, a person serving for two years in Dibrugarh whose home place is Guwahati is considered for home posting. But, in the new transfer policy, this clause is absent resulting into immense difficulty for the members. The House unanimously decided to include this point in the new Committee's agenda. It was also pointed out by the members that the new transfer policy was unilaterally promulgated by the authority without any discussion with the stake holders as no Association was consulted before.

After the lunch break, all the delegates expressed their views about the adoption of the Constitution of the Association. Shri Rajasish Dutta, President of the ad-hoc body read out the draft Constitution of AIACEGEO Guwahati Zone which was prepared on the line of Constitution of the All India Body and after a thread-bare discussions and with necessary changes, the Constitution was adopted by the members. Thereafter, election/selection for the new Committee was undertaken. A new Committee was formed comprising of the following members as follows:-

- |                        |                         |
|------------------------|-------------------------|
| 1) PRESIDENT:-         | Sri Subrata Choudhury   |
| 2) VICE-PRESIDENT:-    | Sri Pradyut Purkayastha |
| 3) GENERAL SECRETARY:- | Sri Rajasish Dutta      |
| 4) JOINT SECRETARY:-   | Sri Arvind Kumar Singh. |
| 5) TREASURER:-         | Sri Sanjib Kumar Saha.  |
| 6) AUDITOR:-           | Sri Jayanta Banik.      |

**EXECUTIVE MEMBERS:-**

- 1) Sri Sanjay Gupta
- 2) Sri Hitesh Sarmah
- 3) Sri Manash Mukherjee
- 4) Sri Jagadish Choudhury
- 5) Sri Hemchandra Sarma
- 6) Sri Swapan Das
- 7) Sri Dibyendu Bhowmik
- 8) Sri Kajal Kumar Mandal

**ADVISORS:-**

- 1) Sri Kailash Barman

- 2) Sri Debasish Banerjee
- 3) Sri Pijush Kanti Dey

It was also resolved that one member sponsored by each sub-zone would be members of the Zonal Committee. In line with this resolution, the following members were included in the Executive Committee:-

- 1) Sri Hitesh Chandra Medhi (DIBRUGARH)
- 2) Sri Bhabataran Basumatary (DIMAPUR)
- 3) Sri Ksh. Nobin Chandra Singh (IMPHAL)
- 4) Sri Sarathi Bhusan Roy (AGARTALA)
- 5) Sri Sandip Das (ITANAGAR)
- 6) Sri Tuanzakhup (AIZAWL)
- 7) A slot for Shillong Sub-Zone is kept vacant.

The House passed the following Resolutions unanimously:-

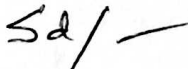
#### **1. TRANSFER POLICY-REVIEW THEREOF**

It was unanimously decided that the present transfer policy is anti-thesis to the genuine grievances of the members. Specifically, it was enunciated in the earlier transfer policy that posting at Dibrugarh Commissionerate for the officers transferred from their home place should be two years and the officers should be placed at their home place after two years. But in the new transfer policy in vogue, it is made 04(Four) years which causes immense hardships and injustices to the members. Already those members who had been transferred to Dibrugarh Commissionerate in consonance with the earlier transfer policy of two years tenure only have suffered immensely with the introduction of the new transfer policy as they are not transferred to their home place in spite of completion of 2(two) years at Dibrugarh. This needs immediate rectification on the part of the administration and this Association urges the administration to consider the representations of those Officers who have completed 02(Two) years at Dibrugarh and place them at their respective home place. Further, the rotational posting in other Commissionerates also should be in line with the posting in Dibrugarh, i.e 2 (Two) years followed by Choice place of postings

#### **2) Posting of Inspectors :-**

It is seen that there are insufficient number of Inspectors in Ranges/Audit Groups etc etc which results in hampering of works without the adequate numbers of helping hands to the Superintendents. Hence, this Association urges the administration to fill up the sanctioned vacancies and place them in adequate ratio for the smooth running of the day to day Office works.

The meeting ended with vote of thanks to the chair.

  
(Subrata Choudhury)  
President::AIACEGEO  
Guwahati Zone

Copy forwarded for information and necessary action:-

- ✓ 1) The Chief Commissioner, CGST, CX and Customs, Guwahati Zone, 5<sup>th</sup> Floor, GST Bhawan, Kedar Road, Guwahati-781001. *A copy of the Constitution is enclosed.*
- 2) The Secretary General, AIACEGEO, Flat No 6, SE11, Shastri Nagar, Ghaziabad
- 3) The Principal Commissioner  
/Commissioner, CGST&CX, Guwahati/Dibrugarh/Imphal/Aizawl/Itanagar/Shillong/Dimapur/Agartala.
- 4) The Commissioner, Customs(Preventive), Shillong-793001
- 5) The General Secretary/President, AIACEGEO  
AIZAWAL/IMPHAL/DIMAPUR/ITANAGAR/DIBRUGARH/AGARTALA/SHILLONG \_\_\_\_\_
- 6) NOTICE BOARD, GST Bhawan, Guwahati-781001

*Rajasish Dutta*  
(Rajasish Dutta) 06/01/2020

General Secretary::AIACEGEO  
Guwahati Zone

# CONSTITUTION OF ALL INDIA ASSOCIATION OF CENTRAL EXCISE GAZETTED EXECUTIVE OFFICERS, GUWAHATI ZONE

## PREAMBLE

WHEREAS it is expedient to amend and adopt the written Constitution of Guwahati Zone of All India Association of Central Excise Gazetted Executive Officers (hereinafter called as the Association) to suit the present requirements of the Central Excise born Gazetted Executive Officers including promotee Group 'A' officers in Central Excise, Customs and Service Tax in the matter of subscription, donation, constitution of the Executive Committee, framing of the rules and bye laws etc., this Constitution is hereby amended and adopted on the lines of the Constitution of the All India Body of the Association (All India Association of Central Excise Gazetted Executive Officers) in accordance with the Central Civil Services (Recognition of Services Association) Rules, 1993 as per the decision taken in the General Body Meeting of the All India Body of the Association held at Daman on 1st day of November, 2014.

## 1. NAME, JURISDICTION AND COMMENCEMENT

- (i) This Constitution shall be titled as the Constitution of "All India Association of Central Excise Gazetted Executive Officers, Guwahati Zone.
- (ii) This Constitution shall extend to the Guwahati Zone.
- (iii) The headquarters of the Association shall be at Guwahati/where Chief Commissioner's Office is located and functioning

## 2. AIMS AND OBJECTIVE

- (i) To render efficient service to the Nation.
- (ii) To promote and safeguard the interest, rights and privileges of the members of the Association.
- (iii) Association shall represent, promote and safeguard the interest, rights and privileges of all the members of the Association whether posted in the Central Excise, Customs and Service Tax, CGST or any other organization in deputation or loan basis and whether promoted to higher posts.
- (iv) To foster and promote the spirit of mutual goodwill and respect among the members of the Association as well as those among the members borne on the different cadres of the services and attempt at rooting out the factors germane to the growth of the spirit of dissatisfaction among the members, inefficiency and individual delinquency, encouraging all the time just and honorable relation between the members of the Association and the authorities.
- (v) To ventilate and secure redressal of the grievances of the members and the settlement of the differences and disputes by Constitutional, democratic and peaceful means.
- (vi) To present to the Government the cause of the members unprejudiced by racial, communal or regional consideration.

- (vii) Generally, to do all such other acts as are incidental or conducive to the attainment of the above objectives.
- (viii) To take up the victimization of any of the office bearers of the Association and its Units as a result of his/her holding such office.
- (ix) Any other object, which the Executive Committee shall consider expedient for the common good of the Members of Association.

### **3. MEMBERSHIP**

All Superintendents of Central Excise, Service Tax and Customs including Group 'A' officers promoted from the grade of Superintendent of Central Excise are eligible for membership of the Association and shall be guided by the Central Civil Services (Recognition of Service Association) Rules, 1993.

### **4. SUBSCRIPTION**

- (i) Finance of the Association shall consist of the subscription and/or donations from the members;
- (ii) Subscription of each member shall be at least Rs. 100/- per month.
- (iii) Association may collect donation from each member subject to the exigencies of finance.
- (iv) The subscription shall be collected through Pay Rolls as per provision of CCS (RSA) Rules, 1993.

### **5. CESSATION OF MEMBERSHIP**

Any member of the Association may cease to be a member on the following grounds:-

- (i) If he/she resigns from the Primary Membership of the Association.
- (ii) If he/she resigns/ retires from Service.
- (iii) If he/she is removed / dismissed from Service.
- (iv) If his/her membership is suspended by the Executive Committee by taking a resolution to that effect and approved ex post facto by the General Body.
- (v) If he/she stops subscription for Association for 1(One) year and refuses to give mandate for deducting of monthly subscriptions
- (vi) If he/she is expelled to be member of the Association by the General Body.

### **6. ORGANS OF THE ASSOCIATION**

The Association shall have the following organs:

- (i) **The Executive Committee** – The Executive Committee shall be constituted by The President, General Secretary, 1 (One) Vice-President, 1(One) Joint Secretary and Treasurer and 05(Five) numbers of Executive members. In addition to this, all the Secretaries of the Sub-zonal Committees of Shillong, Dibrugarh, Agartala, Aizawl, Dimapur, Imphal and Itanagar will be ex-officio executive members of the Zonal Committee.
- (ii) **The General Body** -- The General Body shall be constituted by all members of the Association.



## **7. MEETING**

1. The Executive Committee shall meet at least once in every 6 months.
2. The General Body shall meet at least once in every year. The General Body shall have the power to appoint the Election Officer/Committee to conduct the Elections or extend the tenure of the existing body.
3. The meeting at Sub-Zonal level will be convened at least once in every 6 months by the respective Secretary sitting with the members of the respective Sub-Zone
4. The Executive Committee shall have the right to call any extra-ordinary meeting depending upon the exigencies.

## **8. TENURE OF THE ASSOCIATION**

The term of the Executive Committee shall not exceed 24 months. The elections are to be held within three months of expiry of the term. General Body may, however, extend the tenure of the existing body in the interest of Association/members by maximum 03(three) months.

## **9 (A). ELECTIONS**

- (i) Elections to the Executive Committee shall be held by casting of votes by the members.
- (ii) Member should be a regular subscriber for the Association to contest for the elections, propose or second any nomination and/or caste the vote.
- (iii) Regular subscriber means a subscriber at least for one year without break up to date of elections..
- (iv) Executive Committee may take any 'on the spot' decision regarding elections. Any 'on the spot' decision regarding any dispute on any issue of 'elections or the procedure regarding elections' shall be taken by the Executive Committee.

## **9 (B). MODES AND MANNER OF ELECTIONS**

- (i) Every nomination filed for the post of President, General Secretary, Vice-Presidents, Joint secretaries and Treasurer shall have to be proposed by a regularly subscribing member. It will also be seconded by another regularly subscribing member. One member can propose/second only one nomination for one post.
- (ii) The elections will be held by direct voting through secret ballot or by a voice vote.

## **10. FUNCTIONS OF THE OFFICE BEARERS**

### **(A) THE PRESIDENT**

- (i) The President shall preside over all the meetings of the Association.
- (ii) He shall conduct the business of the Association in accordance with the Constitution.
- (iii) In any constitutional exigencies, his ruling shall be final.
- (iv) He shall have the right to cast deciding vote.

### **(B) THE GENERAL SECRETARY**

The General Secretary shall be the Chief Executive of the Association and shall

- (i) Spear-head all the activities of the Association;
- (ii) Convene all meetings of the Association;
- (iii) Incur necessary expenses in connection with the work of the Association;

- (iv) Maintain records and accounts of the Association and shall submit the annual records of the accounts once in every year in the General Body Meeting with the help of the Treasurer.
- (v) Take spot decisions on emergent matters in the general interest of the Association subject to post-facto approval of such decisions by the Executive Committee/General body;
- (vi) General Secretary shall have the power to appoint any committee by issuing notification to facilitate the smooth functioning of the Association;
- (vii) General Secretary shall communicate the decisions/minutes of the meeting as well as all activities at least once in six months to all the Office Bearers and the Units.

**(D) VICE-PRESIDENT**

- (i) The Vice Presidents shall perform any work in the interest of the Association as and when entrusted to them by the President/General Secretary;
- (ii) The Vice President shall perform the function of the President in his absence. In absence of both the President and the Vice President, the Executive Committee may appoint a member to preside over the meeting.

**(E) JOINT SECRETARIES**

- (i) The Joint Secretaries shall perform any work in the interest of the Association as and when entrusted to them by the General Secretary;
- (ii) The Joint secretary shall perform the function of the General Secretary in his absence.

**11. FUNCTIONS OF DIFFERENT ORGANS OF THE ASSOCIATION**

(A) Executive Committee shall have the function --

- (i) To assist the General Secretary in his day to day work;
- (ii) To take any decision in the interest of the cadre subject to ratification by the General Body;
- (iii) To deal with any organizational problems faced by any Unit.

(B) General Body shall have the function --

- (i) To pass any resolution by simple majority of votes in the interest of the Association / Central Excise Gazetted Executive Officers;
- (ii) To ratify any decision taken by the Executive Committee;
- (iii) To pass the accounts passed by the Executive Committee/General secretary;
- (iv) To take any decision in the interest of the Association/members.

(C) The Sub-Zones shall have the function -

- (i) To pass any resolution by simple majority of votes in the interest of the Sub-Zone;
- (ii) To take up matters and grievances in respect of the concerned Sub-Zone with appropriate authorities and in consultation with the President and the General Secretary of the Zonal Committee from time to time.

**12. SUBSCRIPTION**

The subscription of the Association shall be deposited in the Savings Bank Account in any Nationalized/ Scheduled bank and to be operated under the signatures of any of two among the



President, General Secretary and Treasurer. An auditor appointed by the Executive Committee shall audit the accounts of the Association annually and the same shall be presented at the next Executive body meeting.

The subscription will provide for all expenses made by the office bearers which have been spent by them during the course of the work of the Association.

### **13. AUDIT OF ACCOUNTS**

The Books of Accounts shall be examined and audited by an Auditor appointed by the Executive Committee. The Accounting period of Accounts shall be the financial year, i.e., 1<sup>st</sup> April to 31<sup>st</sup> March.

### **14. QUORUM**

(i) The quorum of the Executive Committee shall be 7 (Seven).

(ii) The quorum of the General Body Meeting shall be at least 10% of the total strength of the members.

### **15. AMENDMENT OF CONSTITUTION**

The Constitution shall be amended on the lines of the Constitution of All India body, whenever it happens at All India level. The General Body shall have the right to amend, by simple majority, the Constitution by caste of votes if required and frame any bye laws for the better conduct of the business of the Association within the provisions of the Constitution of All India Body and within the ambit of guidelines stipulated in the CCS (RSA) Rules, 1993.

### **16. DISSOLUTION.**

The Executive Committee may be dissolved by a resolution adopted in the General Body Meeting before the end of its tenure