



भारत सरकार, वित्त मंत्रालय, राजस्व विभाग

Govt. of India, Ministry of Finance, Dept. of Revenue

मुख्य आयुक्त का कार्यालय, केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवा कर

Office of the Chief Commissioner, Central Excise, Customs & Service Tax

केसेन्स बिल्डिंग, महात्मा गांधी रोड, शिलांग – 793 001 Crescens Building, M.G. Road, Shillong – 793 00

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ESTABLISHMENT ORDER No. 82/2016

Dated: Shillong, the 8th July, 2016

Subject: Declaration of **Shri C. Songate**, Additional Commissioner as “**Head of Office**” of CCO, Shillong – Order – reg.

In terms of Rule 14 of Delegation of Financial Power Rules, 1978, I, the undersigned, being the Head of the Department of Central Excise & Service Tax, Shillong hereby declare Shri C. Songate, Additional Commissioner, CCO, Shillong as “**Head of Office**” of CCO, Shillong and authorize him to exercise financial powers of “**Head of Office**” with effect from 8th July, 2016 and until further orders.

I further delegate financial powers to the aforesaid “**Head of Office**” as detailed below :-

- | | | |
|------------------------------|---|-------------------------|
| 1. Recurring Expenditure | - | ₹ 15,000/- in each case |
| 2. Non-recurring Expenditure | - | ₹ 20,000/- in each case |

The expenditure in excess of the limit of Head of Office will remain with the Head of Department.

Sd/-
(Gaigongdin Panmei)
Commissioner,
CE & ST, Shillong

C.No. I(13)1/ET/CCO/SH/2015/4625-38
Copy forwarded for information and necessary action to:

Dated:

8 JUL 2016

1. The Chief Commissioner, Central Excise, Customs & Service Tax, Shillong Zone, Shillong.
2. The Commissioner, Central Excise & Service Tax, Shillong/ Dibrugarh/ Guwahati.
3. The Commissioner, Customs (Prev.), NER, Shillong.
4. The Commissioner, Appeals/ Audit, Central Excise, Customs & Service Tax, Guwahati.
5. The Commissioner (Audit), Guwahati.
6. Shri C. Songate, Addl. Commissioner, CCO, Shillong.
7. The Joint Commissioner (P&V), Customs & Central Excise, Shillong.
8. The CAO, Central Excise & Service Tax Hqrs., Shillong.
9. The PAO, Customs & Central Excise, Shillong.
10. The Systems Officer, CCO, Shillong for uploading in the Deptt.'s website.
11. 11. Guard File.

Gaigongdin Panmei
(Gaigongdin Panmei)
Commissioner,
CE & ST, Shillong