



GOVERNMENT OF INDIA
OFFICE OF THE COMMISSIONER (APPEALS)
GST, CUSTOMS & CENTRAL EXCISE, GUWAHATI
3rd Floor, GST Bhawan, Khedar Road, Machkhowa, Guwahati-781001
PHONE NO. 0361-2390175 e-mail: cex-appeals-ghy@nic.in



C.No. II(39)11/ Commr(A)/HOP-Gr-B & C/GHY/2019/ 2022

Dated: 27/09/19

To,

The Asstt/Joint Commissioner,
O/o the Chief Commissioner.
CGST & Customs, Guwahati Zone,
Kedar Road, Machkhowa, Guwahati.

Subject: Forwarding of History of Posting (HOP)/Representation - reg.

Sir,

As desired, enclosed please find herewith History of posting (HOP) submitted by the following officers and details of Sanction Strength (SS) and Working Strength (WS) in respect of the O/o of the Commissioner (Appeals), CGST, Customs & Central Excise, Guwahati for favour of further necessary action at your end.

Sl. No.	Name of the Officers	Designation
1	Smt. P.I. Devi	Administrative Officer
2	Shri Raghunath Prasad	Inspector
3	Smt Ratna Dasdo.....
4	Shri Lalzalien S Gangte	Executive Assistant
5	Shri Dandeswar Roy	Head Havildar
6	Ms Vaishali	Steno Grade -II

Encl: 1. HOP of Officers.

2. WS & SS in t/o the Commissionerate.

Yours faithfully

(P.I. Devi)

Administrative Officer(HQ)

ANNEXURE –A

Commisionerate: Commissioner (Appeals), CGST, Customs & Central Excise, Guwahati
Sanctioned Strength and Working Strength of Commissionerate
Group – B & C Cadres as on 30.08.2019

Sl No.	Cadre	SS	WS
1	ACAO	Nil	Nil
2	Administrative Officer	01	01
3	Inspector	10	02
4	Private Secretary	01	00
5	Steno –I	02	00
6	Executive Assistant	02	01
7	Tax Assistant	06	00
8	Steno – II	02	01
9	LDC	01	00
10	Head Havildar	02	01
11	Havildar	04	00
12	MTS	Nil	Nil

P. I. DEVI
26/9/2019
(P. I. DEVI)

पी. आई. देवी/P. I. DEVI
प्रशासनिक अधिकारी (मुख्या.)
Administrative Officer (HQ)
सीजीएसटी (अपिल) / CGST (Appeals)
आयुक्तालय/Commissionerates
गुवाहाटी/Guwahati

✓ Commr (Appeal)

①

Transfer Proforma

অপীক্ষার কার্যালয় (অপীক্ষা)
Office of the Commissioner (Appeals)
আপীক্ষার কার্যালয়, চার সীল ও কাস্টমস বিভাগ
CGST, Customs & Central Excise

26 SEP 2019

প্রাপ্তি/RECEIVED
গুৱাহাটী

1.

- (a) Name of the Officer : RAGHUNATH PRASAD
(b) Designation : INSPECTOR
(c) Date of Birth : 14-11-1974 ✓
(d) Date of Initial Appointment & Grade : 13.03.2006 as an Inspector [Gr B(N/O)]
(e) Name of Home Town & State : MADHUBANI, BIHAR.

2. History of Posting since entry in service:

Sl. No.	Name of Office with Station	Post Held	From (Date)	To (Date)
1.	Central Excise Hqrs., Shillong	Inspector	13.03.2006	22.03.2006
2.	Central Excise Division, Nagaon	Inspector	22.03.2006	28.03.2006
3.	Numaligarh Range Central Excise Division, Nagaon	Inspector	29.03.2006	28.09.2007
4.	STS Branch, Customs Division, Agartala	Inspector	03.10.2007	01.05.2009
5.	DPF Unit, Customs Division, Agartala	Inspector	01.05.2009	17.02.2012
6.	Technical Branch, Customs Division, Agartala	Inspector	17.02.2012	24.01.2014
7.	Land Customs Station, Agartala	Inspector	24.01.2014	26.02.2016
8.	Technical Branch, Customs Division, Agartala	Inspector	29.02.2016 ✓	20.06.2017
9.	O/o the Commissioner (Appeals) CGST & Customs, Guwahati	Inspector	27.06.2017	Till Date ✓

3. Options / Preference for Station / Commissionerate:

- (a) GST Commissionerate / Division, at Guwahati.
(b) Customs Division/Formation at Guwahati.
(c) DGGI at Guwahati.
(d) DRI at Guwahati.

4. If retention at the present station is requested, please give reasons for such request:

I have been posted at O/o the Commissioner (Appeals), CGST & Customs, Guwahati in the Month of June, 2017 and since then I am working in this Office. I have completed more than two years in working at O/o the Commissioner (Appeals), CGST & Customs, Guwahati.

I therefore, earnestly requesting to kindly consider me for posting in the GST Commissionerate/Division, Guwahati stationed at Guwahati in the upcoming AGT, 2019.

5. Any other request / details which you would like to submit: NIL

Signature:-

Name:- Raghunath Prasad

O/o the Commissioner (Appeals), Guwahati.

Verification

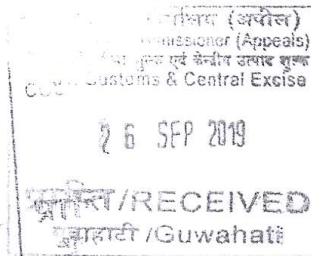
Certified that the particulars furnished above have duly been verified from office records and found correct.

1. DEVI

Head of Office / Controlling Officer

✓ Comment (Appeal)

2



TRANSFER PROFORMA

1. (a) Name of the officer (in block letters) : RATNA DAS
(b) Designation : Inspector
(c) Date of Birth : 04-09-1968 ✓
(d) Date of Initial Appt. in the Deptt. & Grade : 20-06-2006 as Tax-Assistant
(e) Date of Appt. in the Present Grade : 30-04-2015
2. Name of Hometown and State : Biswanath Chariali, Assam
3. History of postings since entry in service :

Sl.No.	Name of Office with Station	Post Held	From (Date)	To (Date)
1	Office of the commissioner, customs & Central Excise, Shillong.	Tax-Assistant	20-06-2006	02-07-2006
2	Office of the Commissioner(Appeals), Customs, Central Excise & Service Tax, Guwahati.	Tax-Assistant	03-07-2006	26-03-2012
3	-do-	Sr. Tax-Assistant	27-03-2012	29-04-2015
4	-do-	Inspector	✓ 30-04-2015	Till date

4. Options / preference for Station / Commissionerate:

- (a) Customs Commissionerate at Guwahati.
(b) Audit Commissionerate at Guwahati.
(c) Commissioner(Appeals), Guwahati

5. If retention at present station is requested, please give reasons for such request:

(a) Joined the Department on compassionate ground after the demise of my husband Sanjoy Das, Ex- Inspector and with the support of friend and relative, as there is none except my son who is also away for pursuing his studies at JIPMER, Pondicherry somehow settled myself at Guwahati and dislocation at this stage would result in crisis and personal hardship.

6. Any other request / details which you would like to submit:

Signature of the officer: Ratna Das 26/09/2019

Name: RATNA DAS

VERIFICATION

Certified that the particulars furnished above have duly been verified from office records and found correct.

18/9/2019
P. I. DEVI
प्रशासनिक अधिकारी (मुख्या.)
Administrative Officer (HQ)
सीजीएसटी (अपिल) / CGST (Appeals)

Head office / Controlling officer